

Overview and Scrutiny Committee

Report Tracker – 27 November 2018

Report Title	Date due to O&S	Reporting Service	Scope of what is to be scrutinised
Housing Statement	27 November 2018	Housing/ Corporate Policy, Economic Development and Communications	An overview of the council's Housing Statement.
Quarter 2 2018/19 performance	27 November 2018	Corporate Policy, Economic Development and Communications	Information and analysis of performance against key performance indicators for the council for quarter 2 of 2018/19.
Universal Credit roll-out progress	22 January 2019	Finance and IT	An update for Members on the early impacts and outputs of the wider Universal Credit roll-out in the borough.
Budget Scrutiny Task Group - Final report	22 January 2019	Corporate Policy, Economic Development and Communications/ Finance and IT	Presentation of the findings of the Budget Scrutiny Task Group for discussion and approval by the Committee.
Community Safety Partnership and Safeguarding updates	26 February 2019	Community Safety and Wellbeing/ Housing	Annual updates to the Committee on the work of the Community Safety Partnership and the council's work on safeguarding adults and children at risk.
Quarter 3 2018/19 performance	26 February 2019	Corporate Policy, Economic Development and Communications	Information and analysis of performance against key performance indicators for the council for quarter 3 of 2018/19.
Town centre framework	26 March 2019	Corporate Policy, Economic Development and Communications	Following discussions raised during scrutiny of the 2018/19 draft budget, the Committee has requested a report on the town centre placemaking framework
Void properties	23 April 2019	Housing	Following discussions raised during scrutiny of the 2018/19 draft budget, the Committee has requested a report on work undertaken to address void properties in the PSL sector.

Broadband provision and planning	23 April 2019	Corporate Policy, Economic Development and Communications/ Planning and Development	Following discussions raised during scrutiny of the 2018/19 draft budget, the Committee has requested a report on the council's work on delivering high-speed broadband to new and existing properties within the borough.
Overview and Scrutiny Annual Report and 2019/20 Work Programme	28 May 2019	Corporate Policy, Economic Development and Communications	The council's Constitution requires the O&S Committee to make an annual report to full Council. This report will summarise the Committee's work over the past year and detail its work programme for 2019/20.
Quarter 4 2018/19 performance	28 May 2019	Corporate Policy, Economic Development and Communications	Information and analysis of performance against key performance indicators for the council for quarter 4 of 2018/19.
Items for future consideration			
Community Toilet Scheme performance	Early 2019	Environment and Land Management	The Committee would like an overview of the performance of the Community Toilet Scheme.
Aspire performance		Environment and Land Management	The Committee would like an overview of the performance and development of Aspire Landscape Management.
Staff Resources – Legal & Democratic and Planning & Development		Legal and Democratic; Planning and Development	Requested to be considered by the Budget Scrutiny Task Group
Future plans for public transport		Community Safety and Wellbeing	Requested by the Vice-Chairman in regard to the use of low emission and fit for purpose buses in Ashford
Ashford Waste Water Treatment Works		Community Safety and Wellbeing	Requested by the Leader in regard to odours impacting on the quality of residents' lives in Kennington/Little Burton Farm

Recommendation Tracker

Report

Findings of the Air Quality Task Group – Cabinet minute 330/2/18 refers

Recommendations	Accepted/ Rejected	Response	Implementation responsibility	Status
That the recommendations within the attached report be adopted as the basis for an Air Quality Strategy for the Borough.	Accepted	An action plan and strategy encompassing the agreed recommendations is currently in preparation and will be submitted to Management Team for approval. An update report will be presented to the Overview and Scrutiny Committee in September 2018	Management Team	Ongoing

Report

Commercial Investment – Cabinet minute 38/6/18 refers

Recommendations	Accepted/ Rejected	Response	Implementation responsibility	Status
Financial Reports including Red Book valuations are prepared annually in accordance with UK GAAP for management purposes. The output to include normal commercial property metrics and risk registers, such as estimated rental value and covenant strength of tenants.	Accepted	Cabinet authorised expenditure of £14,000 over a three year period to carry out Red Book valuations for the Council's Commercial Investment Portfolio, starting with International House. These will be reported back to Cabinet annually.	Corporate Property and Projects/Finance	Ongoing
A framework document should be prepared setting out social value yield and return targets for the Council's Property Strategy.	Rejected	Cabinet had concerns about the definition and measurement of more specific social value criteria in respect of commercial investment and its appropriate use in determining its social value return; and questioned whether a single strategy or framework would be appropriate. It was also noted that return targets are reported annually to Cabinet.	N/A	N/A

A clear list of investment and social worth objectives to be included for each investment and reported on annually.	Accepted	Reports on social worth achievements will be included in the annual corporate property reports to Cabinet, and social worth objectives will be reported on for future investment as they arise.	Corporate Property and Projects	Ongoing
---	----------	---	---------------------------------	---------

Report

A Better Choice for Property Ltd – Cabinet minute 99/7/18 refers

Recommendations	Accepted/ Rejected	Response	Implementation responsibility	Status
That the Board of Directors for A Better Choice for Property Ltd produce a statement for Members clarifying whether the company will seek to acquire or provide properties outside of the borough.	Accepted		Board of Directors for A Better Choice for Property Ltd	
That the appointment of non-executive Directors to A Better Choice for Property Ltd should be subject to appropriate background and credit checks being completed and the adoption of an anti-bribery and fraud policy.	Accepted		Legal and Democratic, Trading and Enterprise Board	

Report

Kent Savers – minute 145/9/18 refers

Recommendations	Accepted/ Rejected	Response	Implementation responsibility	Status
<p>The Cabinet instruct officers to work with Kent Savers to establish a working relationship and identify ways in which the council and Kent Savers can work together with particular reference to homelessness prevention and relief.</p>	<p>Accepted</p>	<p>Cabinet approved this recommendation and officers from Finance and Housing have met with Kent Savers to discuss joint working opportunities.</p>	<p>Housing, Finance and IT, Corporate Policy</p>	<p>Ongoing</p>
<p>The council contribute a subordinated loan of £10,000 to Kent Savers to support their work.</p>	<p>Accepted</p>	<p>Council approved this contribution at its meeting of 18 October 2018 and the subordinated loan has been issued.</p>	<p>Finance and IT</p>	<p>Completed</p>
<p><i>Additional recommendation by Management Team:</i> The Cabinet actively promote Kent Savers to residents and council staff.</p>	<p>Accepted</p>	<p>Adopted by Cabinet</p>		
<p><i>Additional recommendation by Cabinet:</i> A Bi-annual review of the proposals be reported to the Cabinet, the first of which would be in September 2020</p>	<p>Accepted</p>	<p>Adopted by Cabinet</p>	<p>Finance and IT, Housing</p>	
<p><i>Additional recommendation from Cabinet:</i> No further financial commitment be made to Kent Savers without Cabinet approval</p>	<p>Accepted</p>	<p>Adopted by Cabinet</p>	<p>Finance and IT</p>	

Report

Chilmington Management Organisation

Recommendations	Accepted/ Rejected	Response	Implementation responsibility	Status
Where development are granted planning permission within which a management company will be established, planning conditions should be stipulated which will require that the local planning authority be notified of the management company's formation and registration with Companies House. Developers must also detail how residents will be involved in the management of the company and their rights, and the Local Planning Authority should approve this	Accepted		Planning and Development	
Where developments are granted planning permission within which a management company will be established, planning conditions should be stipulated which require the developer to supply prospective occupiers of new dwellings with comprehensive information on the management arrangements for the development, including such information as: <ul data-bbox="168 1101 694 1437" style="list-style-type: none">• The Right to Manage (for leaseholders)• Residents' rights under a management company• Challenging a management company's mechanisms• Challenging service charge levels• The process for changing a management company	Accepted		Planning and Development	

<p>The Council produce a ‘Resident Trustee Pack’ for occupiers of existing and new developments with a management company, including such information as:</p> <ul style="list-style-type: none"> • The Right to Manage (for leaseholders) • Resident’s right under a management company • Challenging a management company’s mechanisms • Challenging service charge levels • The process for changing a management company 	Accepted		Planning and Development	
<p>The Council establish and maintain a record of all Management Companies operating in the borough and the assets that these companies maintain</p>	Accepted		Planning and Development	
<p>The Council lobby central Government to introduce a legal requirement for resident Management Companies to register with the relevant local planning authority</p>	Accepted		Management Team	

Report

Air Quality Strategy Update

Recommendations	Accepted/ Rejected	Response	Implementation responsibility	Status
<p>That the Planning Department be asked to ensure that bus services were delivered on sites included in the local plan</p>	Rejected	<p>Rejected on the basis that ensuring the delivery of bus services is beyond the remit of the council, being the responsibility of Kent County Council in negotiation with bus operators.</p> <p>The council will continue to work closely with all parties to secure appropriate contributions for public transport as development sites come forward.</p>		

Cabinet request that the Planning Policy task group formulate a planning policy in respect of air quality at an appropriate time given the current status of the Local Plan to 2030	Rejected	Rejected on the basis that the Local Plan to 2030 contains an existing air quality planning policy and the Borough is not projected to exceed any of the national air quality objectives.		
---	----------	---	--	--

O&S Reporting flowchart

O&S Tracker records Committee forward plan and recommendations made

